**[Name of Program] Sustainability Plan**

**Program Focus Statement:** [Describe the final long term goal or vision of your program or initiative.]

**Background:** [Briefly summarize the history and current state of the program you wish to sustain.]

**Current Funding Sources**: [List the current funding sources for this program along with their expiration dates.]

**Sustainability Results:** [Summarize your program’s strengths and areas for improvement identified in your results from the Program Sustainability Assessment Tool.]

**Program Elements to be Sustained:** [List the program elements that your team has decided to sustain. Refer to your evaluation data to see which program elements are most effective and essential.]

**Partners**: [List partners involved in the sustainability assessment and/or creation and implementation of the sustainability plan.]

**Time Frame:** [Enter the period of time over which the sustainability activities listed below will be implemented.]

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Domain:** | | | | |
| **Sustainability SMART Objective:**  [Write an objective that will enable you to increase sustainability capacity in this domain in a way that is important for your program. The objective should be Specific, Measurable, Attainable, Realistic, and Time Bound (SMART).] | | | | |
| **Steps to achieve objective:**  [Be very specific and include important sub-steps. Anyone should be able to pick up this document and understand what needs to happen in order to reach your objective.] | **Who will do the work?**  [Who will ultimately ensure the work gets finished?] | **What does success look like?** [What metrics will you use to track progress on the completion of each step? How will you know it’s time to move on to the next step?] | **What non- financial resources are needed for this step? Where will they come from?** | **Due date** [Enter a specific date by which the activity must be completed.] |
| 1. |  |  |  |  |
| 2. |  |  |  |  |
| 3. |  |  |  |  |
| 4. |  |  |  |  |
| **5.** |  |  |  |  |
| 6. |  |  |  |  |